

**SOMERS POINT BOARD OF EDUCATION
SOMERS POINT, NEW JERSEY**

**MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING
November 21, 2019**

Staci Endicott, President, called the Somers Point Board of Education Meeting to order at 7:00 P.M. at the Jordan Road School.

Adequate notice of this meeting has been provided to two newspapers, posted on the bulletin board of City Hall and on the doors of the three schools as required in the Open Public Meeting Act, Chapter 231, and P.L.1975.

Mr. Gray led the Board of Education and the members of the public present in the salute to the flag.

MEMBERS PRESENT: John Conover Jenna DeCicco, Courtney Laut, Sarah Platt, Heather Samuelson, Mike Sweeder, Richard Gray, Staci Endicott

MEMBERS ABSENT: None

OTHERS PRESENT: Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools
Susan Irons, Board Secretary
Lou Greco, School Solicitor

Approval of Minutes

Motion was made by Ms. Platt, second by Ms. Samuelson that the following meeting minutes be approved as presented, amended and available for release to the public upon request and according to policy:

The Regular, Executive and Special Meeting Minutes of the following (Exhibit 4)

- October 17, 2019

Motion carried unanimously on roll call vote.

Presentation:

None

Communications/Correspondence

None

Public Forum - *Agenda Items Only*

None

Superintendent's Report

HIB Reporting

The Board acknowledges the HIB incidents reported for the Somers Point School District from October 10, 2019 through November 11, 2019 in accordance with N.J.A.C. 6A:16-7.1.

Motion was made by Ms. Samuelson, second by Ms. DeCicco to affirm there were no HIB Reports dated September 11, 2019 through October 10, 2019 according to N. J. A. C. 6A:-7.1.
 Motion carried unanimously on roll call vote.

Agreements/Applications/Contracts

Transportation Agreements- 2019/20 school year

Motion was made by Ms. Laut, second by Ms. DeCicco to approve the 2019/20 School Year Joint Transportation Agreement(s) with an additional admin fee of 5% as listed:

Contract/Route	Vendor	Destination	Cost
S7343 McKinney-Vento	GEHRSD James Transportation	To/From Dawes Ave. To/From Mullica Hill, NJ	2711217598
SP-E McKinney-Vento	GEHRSD James Transportation	To/From Dawes Ave. And to/from Jordan Road School To/From Hammonton, NJ	9253019898 2580470384

Motion carried unanimously on roll call vote.

Tuition Agreements – 2019/20 school year – Clifton Board of Education

Motion was made by Ms. Laut, second by Ms. DeCicco to approve the 2019/20 Tuition Agreements for Somers Point resident students:

Student ID	Grade	School Attending	School Year Tuition
DCP (Placed)	Clifton Board of Education	3	\$11,617.00
DCP (Placed)	Clifton Board of Education	6	\$12,310.00

Motion carried unanimously on roll call vote.

***HVAC and Miscellaneous Renovations at Jordan Road, Dawes Avenue & New York Avenue School
 FVHD #4800A, 4800B, 4800C***

Motion was made by Ms. Laut, second by Ms. DeCicco to approve the following change order:
 Change Order 1 MJJ Construction, LLC – Total \$(1,150.00) credit to the Owner for Unused Allowance.
 Motion carried unanimously on roll call vote.

Nursing Plan 2019/20 school year

Motion was made by Ms. Laut, second by Ms. DeCicco to approve the 2019/20 school year Nursing Plan. Motion carried unanimously on roll call vote.

Preschool Plan

Motion was made by Ms. Laut, second by Ms. DeCicco to approve the 2020/2021 preschool plan and budget. Motion carried unanimously on roll call vote.

Transportation Agreements- 2019/20 school year

Motion was made by Ms. Samuelson, second by Mr. Gray to approve the 2019/20 School Year Transportation Contract with the parent of student #999135 for a cost of \$1,000.00 for the school year. Motion carried unanimously on roll call vote.

Tuition Agreement – 2019/20 school year

Motion was made by Ms. Samuelson, second by Mr. Gray to approve the 2019/20 1:1 aide Tuition Agreement prorated for a student from Absecon School District attending the Multiply Disabled Self Contained Kindergarten program at Dawes Avenue for the 2019/20 school year effective November 12, 2019.

<i>Student/ID</i>	<i>Grade</i>	<i>SY Rate</i>
11107488/JU	MDSC Kindergarten	\$26,532.00 prorated

Motion carried unanimously on roll call vote.

Curriculum

Field Trips

Motion was made by Ms. DeCicco, second by Ms. Platt to approve the following field trips for the 2018/19 school year, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools.

<i>Grade</i>	<i>Place</i>	<i>Date</i>	<i>Approx. Cost</i>	<i>Approx. Bus Cost</i>
7 th Grade Students	Kennedy Park	11/14/19	N/C	Walking
1 st Grade/DWS	Levoy Theater Millville, NJ	04/22/20	\$8.00 per student \$632.00**	\$707.00**
Josh Tostevin School Band	Hershey Park, Hershey, PA	05/22/20	\$4,800.00***	\$3,400.00***

**Paid for by Student Activity Funds*

*** Paid for through fundraising and students will pay the remaining cost*

**** Paid for through \$3,000 Foundation for Education Grant, student fundraising and students will the remaining cost.*

Motion carried on roll call vote with abstention by Ms. Samuelson.

Facilities

Facility Use

There were no new facilities use requests this month.

Finance

Out of District Professional Development

Motion was made by Ms. DeCicco second by Ms. Samuelson to approve the out-of-district professional development travel and mileage expenses as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

<i>Staff Member</i>	<i>Professional Development</i>	<i>Date</i>	<i>Location</i>	<i>Cost</i>	<i>Mileage</i>
C. Supp	Jostens Renaissance School Culture Educator Summit	11/15/19	Philadelphia, PA	\$149	Y

K. Tucker	Teacher Leader Network	11/20/19	Branchburg, NJ	N/C	Y
K Tucker	Learning Forward Conference	12/09/19 – 12/11/19	St. Louis, MO	N/C	N
K. Tucker	Title I Reallocation Grant Training	11/12/19	Galloway, NJ	N/C	Y
D. Lee M. Perone	AtlantiCare Grant Meeting	01/08/20	Atlantic City, NJ	N/C	Y
K. Ciampa	World Language Teachers Workshop	01/17/20	Linwood, NJ	\$100	y
K. O'Brien M. Wiemer K. Unsworth	TESOL Conference	05/27/20 05/28/20	New Brunswick, NJ	\$300 each Title II \$14 each Title I	Y

Motion carried unanimously on roll call vote.

2019/20 school year ASSA Application for State School Aid

Motion was made by Ms. DeCicco second by Ms. Samuelson to approve the submission for the 2019/20 school year ASSA Application for State School Aid to the New Jersey Department of Education. Motion carried unanimously on roll call vote.

ESEA Consolidated Grant Revision-2020FY

Motion was made by Ms. DeCicco second by Ms. Samuelson to authorize the submission and acceptance of the 2019FY ESEA consolidated Grant carryover as follows:

Original Funding 2019/20FY:	\$542,420
Carryover from 2018/19FY:	<u>\$ 28,786</u>
Total Revised 2020FY ESEA Grant:	\$571,206

Motion carried unanimously on roll call vote.

Obsolete Equipment

Motion was made by Ms. DeCicco second by Ms. Samuelson to approve the disposal and removal from the fixed assets list of equipment that have been deemed obsolete and/or irreparable with no worth to upgrade to the standard of use required in the district.

Desk (Superintendent office) Asset tag #03860

Motion carried unanimously on roll call vote.

Capri Construction Co.

Motion was made by Ms. DeCicco second by Ms. Samuelson to approve Capri Construction Co., as the lowest responsible bidder for the base bid as follows:

WHEREAS, on October 8, 2019 at 2:00 P.M. the Somers Point Board of Education conducted a public bid opening for the award of a security vestibule renovations and miscellaneous renovations at the Jordan Road School. Contract base bid as described in the specifications distributed by Fraytak Veisz Hopkins Duthie, P.C. (FVHD) and the Somers Point School District.

WHEREAS, said bids have been compared, checked, and tabulated as reported by FVHD architects, Lou Greco, School Solicitor, and the Business Administrator/Qualified Purchasing Agent in accordance with the provisions of the Public Schools Contract Law, N.J.S.A. 18A:18A-1 et seq.;

WHEREAS, the following bids were received:

SINGLE OVERALL CONTRACT - C009 WITH C030 & C047 Subs

Bidders	Capri Construction	R. Maxwell Construction	Porretta, Joseph Buildings	Levy Construction
Bid Security	Bond	Bond	Bond	Bond
Lump Sum Bid	\$67,741.00	\$69,813.00	\$75,586.00	\$86,600.00

SINGLE OVERALL CONTRACT-C009 WITH C030 & C047 (cont'd)

Bidders	Garozzo & Scimeca	Masset Building Co.	MJJ Construction
Bid Security	Bond	Bond	Bond
Lump Sum Bid	\$90,145.00	\$91,170.00	\$109,000.00

NOW, THEREFORE BE IT RESOLVED, The Business Administrator/Qualified Purchasing Agent recommends that the Somers Point Board of Education award of a security vestibule renovations and miscellaneous renovations at the Jordan Road School base bid to the lowest responsible bidder, Capri Construction, Co., 4266 Post Road, Vineland, NJ 08360 for the total contract award of \$67,741.00 as follows:

Base Bid:	\$67,741.00
Total Contract Award	\$67,741.00

Motion carried unanimously on roll call vote.

Personnel

Substitute Personnel

Motion was made by Ms. Samuelson, second by Ms. Platt to approve the following substitute personnel for the 2019/20 school year, as recommended Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

New Substitute Teacher

<i>Name</i>	<i>Degree</i>	<i>University/College</i>
Chelsi Johnson	BA	Stockton University

New Substitute Cafeteria Aide

<i>Name</i>
Kathleen Zeoli

Motion carried unanimously on roll call vote.

Unpaid Leave of Absence

Motion was made by Ms. Samuelson, second by Ms. Platt to approve the following staff members for an unpaid leave of absence, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

<i>Name</i>	<i>Position/School</i>	<i>Date</i>	<i>Reason</i>
Carley Stranges	School Psychologist/JRS	09/24/19-11/22/19	FMLA
Kathleen Renda	Instructional Asst./DWS	01/17/20	Personal
Margie Smock	Teacher/JRS	03/13/20	Personal
Jacqueline Krome	Teacher/DWS	09/01/20 – 11/30/20	FMLA

Motion carried unanimously on roll call vote.

Revised Salary

Motion was made by Ms. Samuelson, second by Ms. Platt to revise the salary of *Mary Graff-Pinnix* from \$55,504.00 to \$56,224.00 adding the \$720 longevity stipend for 30 years working in the district according to the 2019-2022 SPEA-BOE Agreement. Motion carried unanimously on roll call vote.

Fieldwork

Motion was made by Ms. Samuelson, second by Ms. Platt to approve the following University of Phoenix student for 25 hours of fieldwork for the 2019 fall semester.

<i>Name</i>	<i>School</i>	<i>Grade</i>	<i>Cooperating Teacher</i>
Stephanie Green	Dawes Ave School	Kindergarten	Nicole Stanewich

Motion carried unanimously on roll call vote.

After School Detention Monitor

Motion was made by Ms. Samuelson, second by Ms. Platt to approve certified staff as after school detention monitors at a rate of \$39/hr for the 2019/2020 school year. Motion carried unanimously on roll call vote.

CER Winter Junior Play

Motion was made by Ms. Samuelson, second by Ms. Platt that the Somers Point Board of Education upon the recommendation of Dr. Michelle CarneyRay-Yoder, Superintendent of Schools, approve the following fees and stipends for Junior Play, “Junie B. Jones”:

Student Fee - \$65/student (1-3 Grade)

<i>Staff</i>	<i>Course Title</i>	<i>Rate of Pay</i>
Phil Pallitto, Director	Junior Play, Grades 1-3	\$800 Stipend
Robin Wolf-Smith, Assistant Director	Junior Play, Grades 1-3	\$450 Stipend

Motion carried on roll call vote with abstention by Ms. Laut.

Staff Salary Correction

Motion was made by Ms. Samuelson, second by Ms. Platt that the Somers Point Board of Education upon the recommendation of Dr. Michelle CarneyRay-Yoder, Superintendent of Schools, approve the following salary correction from August Board Meeting:

<i>Employee Name</i>	<i>Pay Rate</i>	<i>Amendeed Pay Rate</i>
Nitza Dellafave	\$14.50/hr.	\$14.75/hr

Motion carried unanimously on roll call vote.

SMILE/CASTLE Staff

Motion was made by Ms. Samuelson, second by Ms. Platt that the Somers Point Board of Education upon the recommendation of Dr. Michelle CarneyRay-Yoder, Superintendent of Schools, approve the following SMILE/CASTLE employees, pending receipt of all successful pre-employment screenings:

<i>Employee Name</i>	<i>Position</i>	<i>Pay Rate</i>
Dawn Carman	DWS Castle Aide/Sub NYA SMILE/CASTLE 1:1	\$12./hr
Kelly Monell	Aide	\$12./hr

Motion carried unanimously on roll call vote.

CPI Training for SMILE/CASTLE Staff

Motion was made by Ms. Samuelson, second by Ms. Platt to approve the following CPI Training for SMILE/CASTLE Staff to attend CPI Training for (Approx. 13 hours)on Nov. 20th - 22nd at their hourly rate.

<i>Name</i>	<i>Hourly Rate</i>
Andrea Campbell	\$17.00
Tiffany Imperatrice	\$15.00
Wendy Sica	\$14.75
Nitza Dellafave	\$14.75
Antoinett Heenan	\$12.00
Andrea Sutherland	\$12.00

Motion carried unanimously on roll call vote.

Hiring of a Computer Technician

Motion was made by Ms. Samuelson, second by Ms. Platt to approve *Darren Johnson* as a computer technician at a prorated salary of \$52,000 with benefits for the 2019/2020 school year, effective TBD through June 30, 2020, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools. Motion carried unanimously on roll call vote.

Homebound Instruction

Motion was made by Ms. Samuelson, second by Ms. Platt to approve *Larry Randour* for homebound instruction of a 6th grade student (997969) for 10 hours a week at a rate of \$43/hr. Motion carried unanimously on roll call vote.

Revised Salary

Motion was made by Ms. Samuelson, second by Ms. Platt to approve a revision in salary for *Martel Harper*, 1:1 Personal Assistant (non-affiliated) from Step 1 \$19,250 to Step 3 \$19,650 for the 2019/2020 school year, effective November 18, 2019 through June 30, 2020, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools. Motion carried unanimously on roll call vote.

Revised Schedule B Position

Motion was made by Ms. Samuelson, second by Ms. Platt to approve *Chelsea Johnson* as a girls assistant basketball coach replacing *Greg Bradley* at a stipend of \$2730 for the 2019/2020 school year. Motion carried unanimously on roll call vote.

Hiring of Residency/Security Officer

Motion was made by Ms. Samuelson, second by Ms. Platt to approve the *Timothy Williams* as Residency/Security Officer for 6 hours per day for the 2019/2020 school year at a prorated salary of 27,000 no benefits, effective December 2, 2019 through June 30, 2020, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools. Motion carried unanimously on roll call vote.

Hiring of Residency/Security Officer

Motion was made by Ms. Samuelson, second by Ms. Platt to approve the *Walter Wroniuk* as Residency/Security Officer for 5 hours per day for the 2019/2020 school year at a prorated salary of 22,500 no benefits, effective December 2, 2019 through June 30, 2020, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools. Motion carried unanimously on roll call vote.

Substitute Personnel

Motion was made by Ms. Samuelson, second by Mr. Gray to approve the following substitute personnel for the 2019/20 school year, as recommended Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

New Substitute Teacher

<i>Name</i>	<i>Degree</i>	<i>University/College</i>
Matthew McLaughlin	BA	Newman University

Motion carried unanimously on roll call vote.

Unpaid Leave of Absence

Motion was made by Ms. Samuelson, second by Mr. Gray to approve the following staff members for an unpaid leave of absence, as recommended by Michelle CarneyRay-Yoder, Ed.D., Superintendent of Schools.

<i>Name</i>	<i>Position/School</i>	<i>Date</i>	<i>Reason</i>
Darcy Drutz	8th Grade Science Teacher/JRS	01/13/20-03/02/20	FMLA

Motion carried unanimously on roll call vote.

1-1 Personal Aide for Afterschool Activity

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve all paraprofessionals to be a 1-1 Personal Aide to student (997693) while attending Chorus, as per the student’s IEP, at their current hourly rate not to exceed 30 hours for the school year, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools Motion carried unanimously on roll call vote.

Hiring of Full-Time Non-Affiliated Paraprofessionals

Motion was made by Ms. Samuelson, second by Ms. DeCicco to approve the following as *full-time non-affiliated paraprofessionals as 1-1 personal assistants* at a prorated salary of \$19,250, *step 1 as per proposal*, effective TBD through June 30, 2020, as recommended by Michelle CarneyRay-Yoder. Pending criminal history review and Pre Employment Resources P.L. 2018, c5. This is a new position.

Chelsi Johnson

Motion carried unanimously on roll call vote.

Suspension Without Pay Reinstatement

Motion was made by Ms. Laut, second by Ms. DeCicco to approve the reinstatement of employee #5674 from suspension without pay effective November 19, 2019, as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools. Motion carried on roll call vote with abstention by Mr. Sweeder.

Schedule B Position

Motion was made by Ms. Platt, second by Ms. Samuelson to approve *Matthew McLaughlin* as a boys assistant basketball coach at a stipend of \$2730 for the 2019/2020 school year., as recommended by Michelle CarneyRay-Yoder, Ed. D., Superintendent of Schools. Motion carried unanimously on roll call vote.

Appointments

None

Policies

None

Professional Services

None

Transfer of Funds/Cash Report

Motion was made by Ms. Laut second by Ms. Samuelson that the Somers Point Board of Education approve the Adjustments for the 2018/19 Budget (Exhibit 18a) as presented and made a part of these minutes. Motion carried unanimously on roll call vote.

Motion was made by Ms. Laut second by Ms. Samuelson that the Somers Point Board of Education approve the Cash Report for the 2018/19 Budget (Exhibit 18b) as presented and made a part of these minutes. Motion carried unanimously on roll call vote.

Secretary's Financial Report

Motion was made by Ms. Laut, second by Ms. Samuelson that the Somers Point Board of Education approve the (Exhibit 19a) Report of the Secretary for the month ending October 31, 2019 as presented, pursuant to N. J. A. C. 6A:23A-16.1 (c) 3, and that they certify that as of October 31, 2019 after review of the Secretary's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10 (c) 4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion carried unanimously on roll call vote.

Treasurer's Financial Report

Motion was made by Ms. Laut, second by Ms. Samuelson that the Somers Point Board of Education approve the (Exhibit 20a) Treasurer's Report for the month ending October 31, 2019 as presented, pursuant to N.J.A.C. 6A:23A-16.10(c)3, and that they certify that as of October 31, 2019 after review of the Treasurer's Monthly Financial Report (Appropriations Section) and upon consultation with the appropriate district officials, to the best of their knowledge no major account or fund has been over expended in violation of N.J.A.C. 6:23A16.10(c)4 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. Motion carried unanimously on roll call vote.

Bills List

Motion was made by Ms. Samuelson, second by Ms. Platt that the Somers Point Board of Education approve the (Exhibit 21a) Bills List as presented and made part of these minutes.

General Bills

General \$ 527,802.88

Payroll \$ 900,688.61

Motion carried unanimously on roll call vote.

Public Comment – Non Agenda Items

- Jen Rowe commented on the 7th grade Turkey Trot how much fun it was and appreciated the support of the Board of Education.
- The Board of Education welcomed the two new Board members:
 - Ms. Myers – three year term
 - Ms. Dolton – one year term.

Executive Session

Motion was made at 7:17 P.M by Ms. DeCicco, second by Mr. Conover that the following resolution be adopted

- Be it resolved by the Board of Education of the City of Somers Point in the County of Atlantic, NJ that upon passage of this Resolution they go into Executive Session to discuss the following matters:

- Contract Matters
- Be it further resolved that discussions held in private session regarding said matters will be disclosed to the public as soon as a decision is made upon the same. Motion carried unanimously.

Re-Open to Public

- Motion was made at 7:36 P.M. by Ms. Samuelson, second by Ms. Platt that the meeting be reopened to the public. Ms. Endicott stated that while in Executive Session, the Board of Education had discussed:
 - Contract Matters

Board Forum

None

Adjournment

Motion was made by Ms. Platt, second by Mr. Conover that at 7:38 PM there being no further business to present the Somers Point Board of Education meeting be adjourned. Motion carried unanimously.

Respectfully submitted,

SUSAN IRONS

Business Administrator/Board Secretary